

## **Privacy Notice for the 2022 Annual General Meeting of Shareholders NR Instant Produce Public Company Limited**

NR Instant Produce Public Company Limited (“the Company”) recognizes the importance of maintaining the confidentiality of personal information of shareholders and/or proxies. This privacy notice, pursuant to the Personal Data Protection Act B.E. 2562 (2019), shall be applied for the collection, use, disclosure, and processing of personal data to verify the identity of shareholders and/or proxies directly and/or indirectly. The detail is as follows:

### **1. Personal Data to be Collected**

The Company will obtain and collect personal data directly from shareholders and/or proxies and from Thailand Securities Depository Company Limited (“TSD”), who is the company's share registrar. Personal data consists of as follows:

- 1.1 General Personal Data such as name, surname, identification number, date of birth, gender, shareholder identification number, amount of shares, photo, video footage taken at our premises as well as health information and travel history to achieve the objectives of health care to prevent the Coronavirus Disease 2019 (COVID-19).
- 1.2 Contact Information such as address, telephone number, and email.

Remark: clarification of documents for registration and/or appointment of proxy which the shareholders and/or proxies submitted to the Company which may contain sensitive data such as nationality, blood group, religious are unnecessary information for the Shareholder Meeting. The Company would like to inform that the Company is not intended to collect sensitive data, therefore before submit the documents to the Company, the shareholders and/or proxies can cross out or make the information invisible to conceal the sensitive data. In the event that the shareholders and/or proxies have not concealed such sensitive data, the Company reserves its rights to conceal such sensitive data on the received documents without considering the Company has collected the sensitive data.

### **2. Purpose of Collection, Use and Disclosure of Personal Data**

The Company is required to collect, use, and discloses personal data of the shareholders and/or proxies for the following purposes:

- 2.1 For the benefits of calling, arranging and conducting the Annual General Meeting of Shareholders of the Company pursuant to the Company's Articles of Association as well as applicable laws, notifications and criteria for meeting arrangement as stipulated by the government.
- 2.2 For delivery of the Annual Report and/or prepare minutes of the General Meeting to the shareholders.
- 2.3 For the benefits of registration to attend the General Meeting of Shareholders, quorum counting, voting and counting of votes in the General Meeting of Shareholders.
- 2.4 To be used for screening attendees who are at risk for COVID-19 to achieve public health objectives for the prevention of dangerous communicable diseases and to comply with the measures and guidelines for meeting arrangement as prescribed by the government.

**3. Persons to whom the Company could disclose personal data of the shareholders and/or proxies**

The Company may disclose the personal data of the shareholders and/or proxies to persons or entities concerned as follows:

- 3.1 Consultant or service provider who the Company hires to conduct the Meeting and process personal data of the shareholders and/or proxies.
- 3.2 Government agencies or regulators to perform duties in accordance with the law related to the Company such as Department of Business Development, Ministry of Commerce, The Securities and Exchange Commission and The Stock Exchange of Thailand.
- 3.3 Government agencies involved in public health and prevention of communicable diseases, In case of health-related necessity such as Department of Disease Control of Thailand or other related agencies.
- 3.4 Website of the Company, for publish photos and/or video from the General Meeting of Shareholders and minutes of the General Meeting of Shareholders.

**4. Rights of Data Subjects**

Pursuant to the applicable laws, the data subjects have the rights, pursuant to the Personal Data Protection Act B.E. 2562 (2019), which includes the right to withdraw consent, to request access to and obtain a copy of their personal data or to request the disclosure of the acquisition of the personal data without consent, to request for transferring the personal data to other person as specified by laws, to object the collection, use, or disclosure of the personal data, to request for deletion or destruction of their personal data or anonymize the personal data to become the anonymous data which cannot identify the data subject, to restrain the use of personal data, to request for making personal data to be accurate, up-to-date and not misleading, and to file a complaint in the event that the data controller or the data processor violates or does not comply with the Personal Data Protection Act. In order that in accordance with the relevant laws.

**5. Personal Data Retention Period**

The Company will retain personal data under item 1 within the period required by applicable laws and/ or as long as it is reasonably to achieve the purpose under item 2.

**6. Contact Information**

Company Secretary

NR Instant Produce Public Company Limited

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