

- Translation -

# **Executive Committee Charter**

The Board of Directors of NR Instant Produce Public Company Limited (the "Company") has appointed the Executive Committee as a sub-committee of the Company to manage and control the Company's operations as delegated by the Board of Directors. The Board of Directors therefore deems it appropriate to establish the Executive Committee Charter as follows:

### 1. Composition of the Executive Committee

The Executive Committee shall consist of not less than 3 executives, and such executive does not have to be a member of the Board of Directors.

#### 2. Qualifications of the Executives

The Executives Committee's member shall have the following qualifications:

- 2.1 Being appointed by the Board of Directors
- 2.2 Having knowledge, skills, integrity, ethics in business, and enough time to dedicate knowledge, skills, and perform duties to the Company.
- 2.3 Meet the requirements and have no prohibited characteristics under the Public Company Act and other relevant laws.
- 2.4 No engagement in business, become a partner, or become a director of other legal entities with the same nature and compete with the Company's business, whether for their own benefit or the benefit of others, unless notified to the shareholders' meeting before the appointment resolution is passed.

# 3. Roles, Duties, and Responsibilities of the Executive Committee

The Company has prepared an Executive Committee Charter, which defines the key roles, duties, and responsibilities as delegated by the Board of Directors in the Company's management, which must be performed with responsibility, care, and honesty for the best interests of the company, as follows:

- 3.1 Present the Company's goals, policies, business plans, including business strategies, and annual budgets, business expansion, financial planning, human resource management policies, as well as consider and review proposals from the management to present to the Board of Directors for further approval.
- 3.2 Manage and control the Company's operations and monitor the Company's performance to comply with the policies, plans, goals set, and budgets approved by the Board of Directors.

NR INSTANT PRODUCE PUBLIC COMPANY LIMITED

Register Number: 0107562000483 TAX ID: 0107562000483

Head Office: 99/1 Moo 4, Khae Rai, Krathum Baen, Samut Sakhon 74110

Tel: (6634) 849-576-80 Fax: (6634) 849 586

Bangkok Office: 518/5 Maneeya Center Building, 6<sup>th</sup> floor, Ploen Chit Road, Lumphini, Pathum Wan, Bangkok 10330 Tel (6622) 548 233 Fax (6626) 520 527

Facebook: NRFThailand Website: https://www.nrinstant.com

บริษัท เอ็นอาร์ อินสแตนท์ โปรดิวซ์ จำกัด (มหาชน)

ทะเบียนเลขที่ : 0107562000483 เลขประจำตัวผู้เสียภาษี : 0107562000483 สำนักงานใหญ่: 99/1 หมู่ที่ 4 ตำบลแคราย อำเภอกระทุ่มแบน จังหวัดสมุทรสาคร 74110

โทรศัพท์: (6634) 849-576-80 โทรสาร: (6634) 849 586

สำนักงานกรุงเทพฯ: 518/5 อาคารมณียา เซ็นเตอร์ ชั้น 6 ถนนเพลินจิต แขวงลุมพินี เขตปทุมวัน

กรุงเทพมหานคร 10330 โทรศัพท์ (6622) 548 233 โทรสาร (6626) 520 527

เฟซบุ๊ก : NRFThailand เว็บไซต์ : https://www.nrinstant.com



- 3.3 Consider and approve routine business operations as well as supporting normal business operations of the Company, which have general commercial terms within the budget approved by the Board of Directors or as the Board of Directors has approved in principle, subject to the rules and regulations of the Securities and Exchange Commission and the Stock Exchange of Thailand on related party transactions and asset acquisition and disposal transactions, as well as the Delegation of Authority Policy approved by the Board of Directors. The Executive Committee has the authority to consider and approve expenses within the Delegation of Authority framework approved by the Board of Directors.
- 3.4 Track and report monthly, quarterly, and annual performance results compared to the set targets and budgets and submit opinions to the Board of Directors for regular knowledge and consideration.
- 3.5 Consider the Company's profit and loss and the proposal to pay interim dividends to present to the Board of Directors for approval.
- 3.6 Consider the proposal to pay annual dividends to present to the Board of Directors for approval before presenting to the shareholders' meeting for approval.
- 3.7 Have the authority to delegate to one or more persons to act in any way, under the control of the Executive Committee, or may delegate to such persons to have the authority as the Executive Committee deems appropriate, and within the period that the Executive Committee deems appropriate. The Executive Committee may cancel, revoke, amend, or modify the person authorized or the authorization as it deems appropriate.

In this event, the delegation of duties and responsibilities of the Executive Committee must not be in the sub delegation or delegation that allows the person who receives the delegation from the Executive Committee to approve transactions that themselves or a person who may have a conflict of interest (as defined by the Capital Market Supervisory Board and/or the Stock Exchange of Thailand) or may have any other conflict of interest with the Company and/or related companies. The Executive Committee has no authority to approve such operations. However, such matters must be submitted to the Board of Directors and/or the shareholders' meeting (as the case may be) for further approval, except for approval of transactions that are in accordance with normal business and general commercial terms as specified by the Capital Market Supervisory Board and/or the Stock Exchange of Thailand and/or relevant regulators.

- 3.8 Establish a corporate culture that upholds business ethics and behave as a good role model.
- 3.9 Manage the Company by supporting anti-fraud and corruption measures to ensure that executives and employees at all levels comply with such measures throughout the organization effectively.

เฟซบุ๊ก : NRFThailand

- 3.10 Consider setting and reviewing the organizational structure and administrative authority.
- 3.11 Perform other duties as delegated by the Board of Directors from time to time.

### NR INSTANT PRODUCE PUBLIC COMPANY LIMITED

Register Number: 0107562000483 TAX ID: 0107562000483

Head Office: 99/1 Moo 4, Khae Rai, Krathum Baen, Samut Sakhon 74110

Tel: (6634) 849-576-80 Fax: (6634) 849 586

Bangkok Office: 518/5 Maneeya Center Building, 6<sup>th</sup> floor, Ploen Chit Road, Lumphini, Pathum Wan, Bangkok 10330 Tel (6622) 548 233 Fax (6626) 520 527

Facebook : NRFThailand Website : https://www.nrinstant.com

# บริษัท เอ็นอาร์ อินสแตนท์ โปรดิวซ์ จำกัด (มหาชน)

ทะเบียนเลขที่ : 0107562000483 เลขประจำตัวผู้เสียภาษี : 0107562000483 สำนักงานใหญ่: 99/1 หมู่ที่ 4 ตำบลแคราย อำเภอกระทุ่มแบน จังหวัดสมุทรสาคร 74110 โทรศัพท์: (6634) 849-576-80 โทรสาร: (6634) 849 586

สำนักงานกรุงเทพฯ: 518/5 อาคารมณียา เซ็นเตอร์ ชั้น 6 ถนนเพลินจิต แขวงลุมพินี เขตปทุมวัน

กรุงเทพมหานคร 10330 โทรศัพท์ (6622) 548 233 โทรสาร (6626) 520 527

เว็บไซต์ : <u>https://www.nrinstant.com</u>

2



## 4. Term of Office

Executives shall hold an office term not exceeding 3 years, which, 1 year means the period between the annual general meeting of shareholders of the year appointed to the annual general meeting of shareholders in the following year. Executives who have resigned from office according to this term of office may be re-nominated and appointed again.

## 5. Executive Committee Meeting

The Executive Committee may determine the number of meetings as appropriate to carry out its assigned duties, at least once a quarter.

## 6. Reporting of the Executive Committee Performance

The Executive Committee is required to report on its performance to the Board of Directors on a regular basis. It may report important matters and meeting resolutions to the Board of Directors at each Board of Directors meeting.

This Executive Committee Charter was approved by the Board of Directors of NR Instant Produce Public Company Limited No. 6/2022 on 15 August 2022 effective on 16 August 2022.

Announced on 16 August 2022

(Mrs. Kesara Manchusree)

Chairman of the Board

NR INSTANT PRODUCE PUBLIC COMPANY LIMITED

Register Number : 0107562000483 TAX ID : 0107562000483

Head Office: 99/1 Moo 4, Khae Rai, Krathum Baen, Samut Sakhon 74110

Tel: (6634) 849-576-80 Fax: (6634) 849 586

Bangkok Office: 518/5 Maneeya Center Building, 6<sup>th</sup> floor, Ploen Chit Road, Lumphini, Pathum Wan, Bangkok 10330 Tel (6622) 548 233 Fax (6626) 520 527

Facebook : NRFThailand Website : https://www.nrinstant.com

บริษัท เอ็นอาร์ อินสแตนท์ โปรดิวซ์ จำกัด (มหาชน)

ทะเบียนเลขที่ : 0107562000483 เลขประจำตัวผู้เสียภาษี : 0107562000483 สำนักงานใหญ่: 99/1 หมู่ที่ 4 ตำบลแคราย อำเภอกระทุ่มแบน จังหวัดสมุทรสาคร 74110

โทรศัพท์: (6634) 849-576-80 โทรสาร: (6634) 849 586

สำนักงานกรุงเทพฯ: 518/5 อาคารมณียา เซ็นเตอร์ ชั้น 6 ถนนเพลินจิต แขวงลุมพินี เขตปทุมวัน กรุงเทพมหานคร 10330 โทรศัพท์ (6622) 548 233 โทรสาร (6626) 520 527

เฟซบุ๊ก : NRFThailand เว็บไซต์ : <u>https://www.nrinstant.com</u>