

NR Instant Produce PCL.

99/1 Moo4, Kaerai, Kratumbaen Samutsakorn 74110 Thailand.

www.nrinstant.com



Privacy Policy

NR Instant Produce Public Company Limited



1. Introduction

NR Instant Produce Public Company Limited, its affiliates, and related parties processing personal data for or on behalf of NR Instant Produce Public Company Limited (hereinafter collectively referred to as the "**Company**") recognize the importance of personal data and other information concerning you (collectively "**Personal Information**"). In order to ensure you that the Company has accountability for collecting, using or disclosing your Personal Information in accordance with the Personal Data Protection Act B.E.2562 and other applicable laws (collectively the "**Personal Data Protection Law**"), this privacy policy (the "**Policy**") therefore has been prepared to inform you of how your Personal Information is collected, used or disclosed (collectively "**processed**") by the Company, its staff and related parties who process Personal Information for or on behalf of the Company, with the details as set out below.

2. Scope of Application

This Policy applies to the processing of **Personal Information of individuals who have relationships with the Company**, at present and potentially in the future, by the Company and its staff, contractors, business units, or other entities operated by the Company including counterparties or third parties who process Personal Information for or on behalf of the Company (the "**Data Processor**") in connection with products and services offered or rendered by the Company such as websites, systems, applications, documents, or other forms of services (collectively "**Services**").

A person who has a relationship with the Company mentioned in the aforesaid paragraph shall include:

- 1) Individual customers;
 - 2) Staff or employees;
 - 3) Partners and service providers who are individuals;
 - 4) Directors, attorney-in-fact, agents, representatives, shareholders, employees or other persons who have the same nature of relationships with the Company;
 - 5) Users of the Company's Services;
 - 6) Website visitors (www.nrinstant.com), including users of the system, applications, devices, or other communication channels controlled by the Company; and
 - 7) Other persons whose Personal Information is collected by the Company such as job applicants, staff's families, guarantors, beneficiaries of insurance policies, etc.
- Persons in 1) to 7) shall be collectively referred to as "**you**"



In addition to this Policy, the Company may announce the separate **Privacy Notice** (the "**Notice**") for specific Services of the Company to notify the Data Subject, who is the service recipient, of the categories of Personal Information being processed, purposes for processing, retention period of such Personal Information, as well as the Data Subject rights in connection with such specific Services.

In the event of a material conflict between the terms of the Notice and this Policy, the terms of the Notice shall prevail.

3. Definitions

- **Personal Data** means any information relating to a natural person, which enables the identification of such person, whether directly or indirectly, but not including the information of the deceased person in particular.
- **Sensitive personal** information means information pertaining to racial, ethnic, political opinions, cult, religious or philosophical beliefs, sexual behavior, criminal records, health data, disability, trade union information, genetic data, biometric data, or any other information which may affect the Data Subject in the same manner, as prescribed by the Personal Data Protection Commission.
- **Processing** means any action taken on personal data, such as collecting, storing, copying, organizing, retaining, updating, modifying, using, recovering, disclosing, sharing, exposing, transmitting, deleting, destroying, etc.
- **Data Subject** means any individual person who can be identified, directly or indirectly, by Personal Data collected, used or disclosed by the Company.
- **Data Controller** means a person or juristic person having the power and duties to make decisions regarding the collection, use or disclosure of Personal Data.
- **Data Processor** means a person or juristic person who operates in relation to the collection, use or disclosure of Personal Data pursuant to the orders given by or on behalf of a Data Controller, whereby such person or juristic person is not the Data Controller.



4. Source of Personal Information Collected by the Company

The Company collects or receives different types of Personal Information from the following sources:

1) Personal Information collected from Data Subjects directly through various channels such as the application process, registration, job application, contract, documents, survey or through the use of the Services provided by the Company or through the communications of the Company with the Data Subject.

2) Personal Information collected from Data Subjects through the use of the website, Services under relevant contracts, including monitoring behaviors of Data Subject on the use of the Company's website, Services by using cookies or software on the Data Subject's devices.

3) Personal Information collected from sources other than the Data Subject, provided that such sources have obtained the Data Subject's consent or are entitled to disclose such Personal Information to the Company. For example, the governmental agencies share Personal Information to the Company in order to connect their digital services for the purpose of public interest; the Company receives Personal Information from governmental agencies in order to establish an information exchange center to support the activities of the government agencies in relation to digital services, including when it is necessary for the Company to perform its contractual obligations having with the counterparties.

In addition, this also includes the case where you provide Personal Data of any third party to the Company. You are responsible for providing details of this Policy or the Notice of the relevant Service, as the case may be, to such third party, as well as to obtain the consent from such third party if required.

However, in the event that the Data Subject refuses to provide any information necessary for the Company to provide its Services, the Company may not be able to provide such Services, whether in whole or in part, to the Data Subject.

5. Collection of Personal Information

The Company will collect Personal Information only when the consent of the Data Subject is obtained, except in the following cases:

1. When it is necessary for the Company to provide Services or perform its contractual obligations having with the Data Subject;
2. When it is for preventing or suppressing a danger to a person's life, body or health;
3. When it is necessary for compliance with a law to which the Company is subjected;

4. When it is necessary for legitimate interests of the Company to run its business, including fraud protection and security purpose, provided that the Company will consider and value the fundamental rights of the Data Subject;
5. When it is for the purposes of research or statistics, in which the suitable measures to safeguard the Data Subject's rights and freedoms are put in place; or
6. When it is necessary for the performance of a task carried out in the public interest by the Company, or it is necessary for the exercising of official authority vested in the Company.

If you do not provide the necessary Personal Information or object to the processing of such Personal Information, which the Company indicates to you is mandatory for performing its contractual or legal obligations, the Company may not be able to provide you with the Services you require or enter into a contract with you.

6. Types of Personal Information Collected

In relation to collecting and retaining Personal Information, the Company will use lawful means and to the extent necessary for the purposes as follows:

Type of Personal Information	Details and examples
Personal identity	The information concerning your identity, such as name - last name, date of birth, age, nationality, personal identification number, signatures, position.
Contact information	Information for contacting you, such as address, phone number, email address, social media account.
Official document information	Information of your official documents such as a copy of ID card, copy of house registration, copy of passport.
Financial information	Your financial information, such as a copy of bank passbook, credit card number.
Information collected from digital devices.	any information about the computer system or other technological device that you use to access any of the Company's channels, applications, websites/sites or social media, as the case may be, such as IP addresses, cookie, online identifiers, order history, photographs.



Sensitive personal information	Your sensitive Personal Information, such as race, religion, disability information, criminal records, biometric data (face recognition data), health information.
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7. Cookie

The Company use cookies in some of its webpages, such as www.nrinstant.com, or applications to collect information about users of its website for the purposes of security, improving your online experience and customizing the ads you see online. You can adjust the settings on your browser or within your mobile device so that you will be notified when you receive a cookie.

8. Purposes for Which Personal Information is Collected

The Company collects your Personal Information for various purposes, depending on the type of the Services you use, as well as the nature of your relationship with the Company. The purposes specified below are merely the framework for the use of Personal Information by the Company in general. Only the purposes relating to the Services you use or have interactions with will apply to your Personal Information.

1. To enter into contracts, or perform contractual obligations between the Company and the Data Subject, or perform contractual obligations between the Company and third parties for the benefit of the Data Subject;
2. To address any queries and provide assistance to Data Subjects;
3. To develop and improve the Company's Services to better meet the needs of Data Subjects;
4. To provide information and recommendations relating to the Company's Services, including marketing and promoting the Company's Services through the Company's channels as consented by you;
5. To survey, analyze, conduct research and produce statistical data for marketing or development and improvement of the Company's business as you have consented to the Company;
6. For the benefit of managing the Company's internal operations to the extent required under legitimate interests;
7. To monitor, supervise and secure the Company's buildings or premises;
8. To comply with laws relating to the Company's operations, such as withholding tax;
9. To provide information to competent authorities as requested, such as the Royal Thai Police, the Anti-Money Laundering Office, Revenue Department and courts;

10. To carry out any accounting and financial activities, such as auditing, invoicing and billing, the exercise of welfare rights, taxes and evidence of transactions required by law;

11. For the legitimate interests of the Company, such as recording the voice of complaints through the call center system, recording the footage via CCTV cameras;

12. For the investigation and compliance with the applicable laws, rules, regulations or legal requirements of the Company;

13. To authenticate the customers; and

14. For other purposes as you have explicitly consented.

9. Disclosure of Personal Information

The Company will not disclose or transmit your Personal Information to any third parties except where your explicit consent is obtained or any of the following applies:

1. To achieve the purposes specified in this Policy, the Company may be required to disclose or share specific Personal Information as necessary to partners, service providers, external entities, provided that a data processing agreement is executed as required by law.

2. The Company may disclose or share Personal Information with its affiliates for the purposes of processing as specified in this Policy only.

3. The Company is required by law to disclose Personal Information to governmental officials or authorities in order to comply with relevant legal orders or requests.

10. Transfer of Personal Information Outside Thailand

The Company may transfer Personal Information abroad. The Company will take all steps that are reasonably necessary to ensure that the destination country or destination entity has adequate privacy standards and policies in relation to Personal Data.

11. Retention of Your Personal Information

The Company will retain your Personal Information for as long as it is still necessary to carry out the purposes for which it is collected, in accordance with the details set out in the Policy, Notice or applicable laws. After the retention period is reached and your Personal Information is no longer necessary, the Company will delete, destroy or anonymize your Personal Information in accordance with the standard of deletion of Personal Data. However, the Company may keep the Personal Information for longer than the retention period in the event of any dispute or where any person exercising the rights under the Personal Data Protection Law.



12. Security of Personal Information

The Company will take appropriate technical and administrative measures to protect and secure your Personal Information by encrypting before sending information over the internet and controlling access to your Personal Information. Such measures apply to both physical and electronic data.

13. Third-Party Websites or Services

The Company's Services may be connected to third-party websites or services, where such websites or services may have privacy policies that differ from this Policy. The Company recommends that you study the privacy policies of such websites or services in detail before accessing the websites or services. The Company has no relation nor control over the personal data protection measures of such third-party websites or services and is not responsible for the content of the policies, damages or actions arising from the third-party websites or services.

14. Data Protection Officer

The Company has appointed a data protection officer to provide advice in relation to the collection, use or disclosure of Personal Information to the Company, monitor its compliance and coordinate with the Office of the Personal Data Protection Commission in accordance with the Personal Data Protection Act B.E. 2562 (2019).

15. Your Data Subject Rights under the Personal Data Protection Act B.E. 2562 (2019)

You may exercise your rights as stipulated by law and as specified in this Policy as follows:

1. Right of access to and receive a copy of Personal Information;
2. Right to correction to have Personal Information updated and corrected;
3. Right to portability where the Company has put your Personal Information in a format which is readable or commonly used by ways of automatic tools or equipment, and can be used or disclosed by automated means;
4. Right to deletion or destruction or anonymization of Personal Information when the information is no longer necessary or when the Data Subject withdraws consent;
5. Right to restriction of processing when the information is subject to deletion or when it is no longer necessary to retain such information for the intended purposes;
6. Right to withdraw consent previously given; and
7. Right to object to the processing of Personal Information at any time.

16. Liabilities for Non-Compliance with the Privacy Policy

Any staff or Data Processor of the Company who fail to comply with the Policy may face an offence and disciplinary action in accordance with Company's internal policy or penalties as described in the relevant data processing agreement, as the case may be. In addition, they may be subject to liabilities under the Personal Data Protection Law.

17. Complaints to Regulatory Authorities

You may file a complaint to the Personal Data Protection Commission or to a supervisory authority appointed by the Personal Data Protection Commission against the Company for its non-compliance with the Personal Data Protection Law. However, you are encouraged to contact the Company prior to filing such complaint to enable the Company to clarify the issues and address your concerns.

18. Revision of the Personal Data Protection Policy

The Company may review, amend, or change this Policy as it deems appropriate and will notify you via the website www.nrinstant.com indicating the effective date of each revision. However, the Company recommends you to regularly check its Policy through the channels provided by the Company, especially before you disclose Personal Information to the Company.

If you continue to access to the Company's Services after the enforcement of the new Policy, it shall be deemed that you have acknowledged and agreed to the new Policy. Please cease any access to the Services and contact the Company for more clarification if you do not accept this Policy.

19. Contact Us

If you have any questions, suggestions or concern regarding the collection, use and disclosure of personal data of the Company or regarding this Policy, or you wish to exercise your rights in accordance with the Personal Data Protection Law, please contact:

1) Data Controller

Name: NR Instant Production PCL.

99/1 Moo 4 , Kaerai Sub-district, Krathmbaen District, Samutsakhon 74110

Phone: 034-849576-80

Fax: 034849586

2) Data Protection Officer (DPO)

Address: 99/1 Moo 4 , Kaerai Sub-district, Kratumbaen District, Samutsakhon 74110



Email: dpo@nrinstant.com

The following information shall be provided to exercise the rights of the Data Subject:

- First Name, Last Name, ID Card Number/Passport Number
- Questions about Personal Information or rights to be exercised
- Phone number, address, and email address.

Published as of

Director